



**DELAWARE TOWNSHIP BOARD OF SUPERVISORS**

**Meeting**  
**March 22, 2023**  
**MINUTES**

**WORKSHOP** @ 6:00 p.m.

The workshop discussion included but was not limited to:

- Resolution re Shawnee-Walker Project – *motion on agenda.*
- Recreation tshirt order – *15 shirts for a total of \$163.*
- Public Works:
  - Road Sealing (Seal all the cracks in roads), COSTARS Estimate – *add motion.*
  - Akenac Park Hall ADA – *add motion to 4/5 agenda*
  - Historical Society ADA – *add motion to 4/5 agenda*
  - Walking Bridge Akenac Park (Possibly go with prefabricated bridge) – *need to obtain price.*
  - Wilson Hill Road contract – *BOS will continue current length of Wilson Hill Rd for winter maintenance agreement. Will not take over entire road.*

**Motion** to recess the workshop was made by Mr. Koehler with a second by Mr. Dunne. Voting: All in favor. **Motion** carries.

**Motion** to open executive session regarding personnel was made by Mr. Koehler with a second by Mr. Dunne. Voting: All in favor. **Motion** carries.

**EXECUTIVE SESSION**

**Motion** to adjourn executive session was made by Mr. Koehler with a second by Mr. Dunne. Voting: All in favor. **Motion** carries.

**Motion** reopen the workshop was made by Mr. Koehler with a second by Mr. Dunne. Voting: All in favor. **Motion** carries.

**Motion to adjourn** the workshop was made by Mr. Koehler with a second by Mr. Dunne. Voting: All in favor. **Motion** carries

**REGULAR MEETING**

**Call to Order** was at 7:00 p.m.

**Pledge of Allegiance**

**Roll Call:** Present: Rick Koehler, John Henderson, Joe Dunne, Tom Farley, Solicitor and Krista Predmore.

**Public Comment on Agenda**-none.

1. **Motion** to amend the agenda to add a motion to the SealMaster municipal 2023 crack sealing rental program quote in the amount of \$10,050 (COSTARS) was made by Mr. Koehler with a second by Mr. Dunne. Voting: All in favor. **Motion** carries.



2. **Motion** to accept the Minutes from the Board of Supervisors meeting dated March 8, 2023 was made by Mr. Koehler with a second by Mr. Dunne. Voting: All in favor. **Motion** carries.
3. **Motion to pay General Fund bills in the amount of \$58,239.33** was made by Mr. Koehler with a second by Mr. Dunne. Voting: All in favor. **Motion** carries.
4. **Motion to pay Recreation Fund bills in the amount of \$2,966.29** was made by Mr. Koehler with a second by Mr. Dunne. Voting: All in favor. **Motion** carries.
5. **Motion to pay Liquid Fuels Fund bills in the amount of \$1,236.57** was made by Mr. Koehler with a second by Mr. Dunne. Voting: All in favor. **Motion** carries.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

6. **Motion** to approve Paychex as Delaware Township's Broker/Agent of Record in order to implement the Flock Benefits Administration by Paychex was made by Mr. Koehler with a second by Mr. Dunne. Voting: All in favor. **Motion** carries.
7. **Motion** to remove Dillon Miller as the Delaware Township Deputy Emergency Management Coordinator was made by Mr. Koehler with a second by Mr. Dunne. Voting: All in favor. **Motion** carries.
8. **Motion** to rescind motion # 7 from the Delaware Township Board of Supervisors meeting dated March 8, 2023 regarding appointing a member to the Zoning Hearing Board was made by Mr. Koehler with a second by Mr. Dunne. Voting: All in favor. **Motion** carries.
9. **Motion** to advertise bid specifications for Mary Stuart Rd on PennBid through the Township Engineer was made by Mr. Koehler with a second by Mr. Dunne. Voting: All in favor. **Motion** carries.
10. **Motion** to approve proposal from Advanced Recycling in the amount of \$1,800 for electronic recycling day was made by Mr. Koehler with a second by Mr. Dunne. Voting: All in favor. **Motion** carries.
11. **Motion** to pay Kirk, Summa & Co, LLP for the 2022 audit of records in the amount of \$8,100 was made by Mr. Koehler with a second by Mr. Dunne. Voting: All in favor. **Motion** carries.
12. **Motion** to approve Septic Medic estimate in the amount of \$1,000 for pumping and removal of trash from ball park was made by Mr. Koehler with a second by Mr. Dunne. Voting: All in favor. **Motion** carries.



**13. Motion** to approve the Hartman Family to adopt Mary Stuart Road under the Delaware Township Adopt-a-Road Program was made by Mr. Koehler with a second by Mr. Dunne. Voting: All in favor. **Motion** carries.

**14. Motion** to approve the following lot improvement as recommended by the Planning Commission at their meeting on March 22, 2023:

Smiecinski - Lot 1A section 2- Lake Forest

was made by Mr. Koehler with a second by Mr. Dunne. Voting: All in favor. **Motion** carries.

**15. Motion** to table the following lot improvement as recommended by the Planning Commission at their meeting on March 22, 2023:

Roth/Ross - Lot 31527 - Johnny Bee Road

was made by Mr. Koehler with a second by Mr. Dunne. Voting: All in favor. **Motion** carries.

**16. Motion** to table the following lot improvement as recommended by the Planning Commission at their meeting on March 22, 2023:

DeGraaf - Lot 1A – Chestnut Ridge Road

was made by Mr. Koehler with a second by Mr. Dunne. Voting: All in favor. **Motion** carries.

**17. Motion** to advertise for part-time seasonal lifeguards was made by Mr. Koehler with a second by Mr. Dunne. Voting: All in favor. **Motion** carries.

**18. Motion** to advertise for part-time seasonal park supervisor was made by Mr. Koehler with a second by Mr. Dunne. Voting: All in favor. **Motion** carries.

**19. Motion** to advertise for part-time seasonal maintenance was made by Mr. Koehler with a second by Mr. Dunne. Voting: All in favor. **Motion** carries.

**20. Motion** to adopt Resolution No. 2023-04 opposing the location of the proposed Shawnee-Walker 69-Kilovolt Transmission in Delaware Township was made by Mr. Koehler with a second by Mr. Dunne. Voting: All in favor. **Motion** carries.

**21. Motion** to approve municipal hall use request by WALPOA on May 6, 2023 from 11:00 a.m. to 3:00 p.m. for a board of directors meet the candidates was made by Mr. Koehler with a second by Mr. Dunne. Voting: All in favor. **Motion** carries.



- 22. Motion** to approve municipal hall use request by the Delaware Cemetery Association Board of Managers on April 3, 2023 from 10:30 a.m. to 11:45 a.m. for a meeting was made by Mr. Koehler with a second by Mr. Dunne. Voting: All in favor. **Motion** carries.
- 23. Motion** to approve field use request by the Matthew Oehlmann Memorial Softball League on Sunday's from 8:00 a.m. to 3:30 p.m. beginning April 16<sup>th</sup> through August 27, 2023 was made by Mr. Koehler with a second by Mr. Dunne. Voting: All in favor. **Motion** carries.
- 24. Motion** to approve Akenac Park use request by S. Bannon on June 24, 2023 from 11:00 a.m. to 3:00 p.m. for a high school graduation party was made by Mr. Koehler with a second by Mr. Dunne. Voting: All in favor. **Motion** carries.
- 25. Motion** to approve Akenac Park use request by V. Jones on July 22, 2023 from 1:00 p.m. to 4:00 p.m. for a birthday party was made by Mr. Koehler with a second by Mr. Dunne. Voting: All in favor. **Motion** carries.
- 26. Motion** to approve Akenac Park use request by C. Justino on August 12, 2023 from 1:00 p.m. to 3:00 p.m. for a party was made by Mr. Koehler with a second by Mr. Dunne. Voting: All in favor. **Motion** carries.
- 27. Motion** to approve municipal hall use request by R. Polhill on June 24, 2023 from 12:00 p.m. to 8:00 p.m. for a graduation party was made by Mr. Koehler with a second by Mr. Dunne. Voting: All in favor. **Motion** carries.
- 28. Motion** to approve municipal hall use request by R. Polhill on October 14, 2023 from 2:00 p.m. to 9:00 p.m. for a birthday party was made by Mr. Koehler with a second by Mr. Dunne. Voting: All in favor. **Motion** carries.
- 29. ADDED Motion** to approve the SealMaster municipal 2023 crack sealing rental program quote in the amount of \$10,050 (COSTARS) was made by Mr. Koehler with a second by Mr. Dunne. Voting: All in favor. **Motion** carries.

### **ANNOUNCEMENTS:**

Delaware Township was awarded the statewide LSA grant for the Akenac Park Road Culvert Replacement Project in the amount of \$176,755.

Shawnee-Walker Transmission Line Project public informational meeting – Tuesday, March 28, 2023 from 6:00 p.m. to 8:00 p.m. at the Delaware Township Municipal Building. The purpose of the meeting is to provide members of the community with information and answer questions concerning the project.

The Township is accepting letters of interest for vacancies on the Zoning Hearing Board and the Planning Commission.



Working Pike Job Fair – Tuesday, April 4, 2023; 10:00 a.m. to 2:00 p.m. – Best Western Inn at Hunt's Landing.

Delaware Township Volunteer Ambulance Corps. Annual Easter Plant & Bake Sale – Friday, April 7<sup>th</sup> – 12pm to 7pm; and Saturday, April 8<sup>th</sup> – 10am to 4pm; will take place at the Ambulance Station, 135 Park Road.

Delaware Township Annual Easter Event – Breakfast with the Easter Bunny – Saturday, April 8<sup>th</sup> from 9am to 12pm at the Municipal Building. RSVP is preferred with time: 9am, 10am or 11am. Email [cmazza@delawaretownshippa.gov](mailto:cmazza@delawaretownshippa.gov)

**PUBLIC COMMENT** – consisted of but was not limited to Mr. Witkowski clarifying the motions on the SealMaster work, the vacancies on the zoning hearing board, and electronic recycling day.

- 30. Motion** to adjourn was made at 7:19 p.m. by Mr. Koehler with a second by Mr. Dunne. Voting: All in favor. **Motion** carries.

Respectfully submitted,

Krista Predmore  
Township Administrator